

Marvin L. Winans Academy of Performing Arts

Middle School

Parental Involvement Plan

2011-2012

PART I. GENERAL EXPECTATIONS

Winans Academy agrees to implement the following statutory requirements:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- *Parents play integral role in assisting their child's learning.*
 - *Parents are encouraged to be actively involved in their child's education at school*
 - *Parents are full partners in their child(ren) education and are included, as appropriate, in decision-making to assist in the education of their child.*
1. **Winans Academy Middle school has developed with teachers and administrators a written parent involvement policy. (See student handbook).**
 2. **Winans Academy Middle school has established the following expectations for parent involvement :**

Parent Responsibilities

We expect our parents, to support their children's learning in the following ways:

- Provide a home environment that actively supports learning through reading, writing, conversations & discussions among family members
- Provide a family routine that supports learning such as a set time for studying, watching television and going to bed.
- Provide a positive communication between family members and children.
- Encourage children by asking about schoolwork and providing an appropriate atmosphere for doing homework and that homework is monitored and completed.
- Encourage child to show positive school behavior.
- Meet their basic obligations such as providing shelter, proper nutrition & clothing for children to the best of their ability.
- Assure that their child(ren) get to school on time and attend school regularly.

- Volunteer in their child’s classroom or on field trips.
- Participate, as appropriate, in decisions relating to their children’s education.
- Promote positive use of their child’s extracurricular time.
- Stay informed about their child’s education, ask questions related to their child’s academic progress and communicate with the school by promptly reading all notices from the school or the school district either received by their child or by mail and responding, as appropriate. Attend parent – teacher conferences.

2a. Winans Academy Middle school will take the following actions to involve parents in the process of school review and improvement.

- *Parents will be included on middle school Improvement Planning teams*
- *Parents will be given surveys to provide input on the schools programs and policies.*
- *Parents will be given opportunity to provide input on Title I programs and services.*

2b. Winans Academy Middle school will provide the following necessary coordination, technical assistance and other support to assist in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- Publish a system wide newsletter monthly that will be sent to all the parents, guardians and community.
- Provide web site access to post calendars of school and system events, homework, curriculum information, parenting suggestions, links to the state curriculum standards, etc.
- System wide attendance accounting procedures will be established. The Attendance Supervisor will have access to the Student Information Systems and all attendance information. The Attendance Supervisor will monitor all students’ attendance and will work with the principal to visit families when absenteeism is a problem.

2c. Winans Academy Middle school will provide the following necessary coordination, technical assistance, and other support to assist parents in building capacity for strong parent involvement.

- Winans Academy will provide a School Improvement Plan template to use to focus on Parent Involvement. This template would contain all action items contained in the monitoring document.

- Winans Academy will actively raise the community's awareness of how important family involvement is to student's success and academic achievement through parent newsletters, postings on EdLine and press releases when applicable.
- The middle school will have a link on the district web site.
- Information about the curriculum will be sent home, posted on the school web site and EdLine.

2d. Winans Academy Middle School will revise The Parent Involvement Plan.

- After completing the evaluation process and obtaining input from all stakeholders the Leadership Team, SIP, Parent Teacher Organization and School Board will revise the school's Parent Involvement Plan.

2e. Winans Academy Middle School will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- Winans Academy will provide assistance to parents of children served , as appropriate, in understanding topics such as academics, social matriculation, and study skills.
- The State's academic standards.
- The State's student academic achievement standards.
- The state's and middle school academic assessments, including alternate assessments,
- No Child Left Behind requirements
- Title I
- Special Education Laws and rights.
- How to monitor their child's progress through EdLine and quarterly progress reports/report cards.
- How to work with educators.

The middle school will take the following actions to ensure that information related to school and parent –programs, meeting and other activities is sent to parents of participating children in an understandable and uniform format, including alternative format upon request, and to the extent practicable, in a language that parents can understand. The middle school will send copies of the newsletter and other communications home with students as well as utilize the automated dialer system to further communicate pertinent information.

2f. Winans Acadmey Middle school will design improvement strategies for homework and attendance.

Attendance

- The system wide Attendance Supervisor (Mrs. Lydia Cole) will become more actively involved in the attendance monitoring as outlined in the student handbook. She will be given access to update daily attendance information through the student management program and will be able to generate reports with student name and number of tardies and absences. If absenteeism or tardiness becomes habitual, she will contact the parent to devise a plan of action to improve attendance and offer suggestions to the parents/guardians. The Attendance Supervisor will also work closely with the Attendance/tardy committee to improve attendance. However, the Wayne County Juvenile court System may be contacted to report excessive truancy and/or recommendation to the Board of Directors.
- Classroom teachers will mark the attendance at the beginning of each day/period. All excuse notes will be taken to the main office and the Attendance Supervisor will make a determination whether the absence is excused or unexcused (in accordance to the student handbook policy).

Homework (Edline)

- The middle school will contain a sophisticated calendaring system that will allow teachers to post homework and assignments on Ed-line.
- After School Tutoring programs will be provided utilizing extended contract funds.
- Progress reports will be given quarterly during parent teacher conferences.
- Student work will be sent home weekly for all 6th -8th grade students.

The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, math, science, and using technology, as appropriate, to foster parental involvement.